

**COSSAYUNA LAKE IMPROVEMENT ASSOCIATION, INC.  
BUILDING RENTAL AGREEMENT**

The Cossayuna Lake Improvement Association, Inc. (CLIA) is available for rental to CLIA members during the summer season. Contact Bob Reilly at [dakotabr@optonline.net](mailto:dakotabr@optonline.net) or 631.897.4811 for reservations. **Once your date has been reserved, please make payment within 2 weeks. If payment is not received, the reservation date will be opened up for the use of other members.**

**RENTAL HOURS: 8:00 AM – 11:00 PM**

<b>CLIA Member Rental Fee</b>	<b>\$200</b>
<b>Security Deposit</b>	<b>\$100</b>

**MEMBERSHIP DUES (required if not already paid) \*      \$ 80**  
*Please include separate check*

**TOTAL AMOUNT DUE      \$ \_\_\_\_\_**

Please mail signed form and payment to:

CLIA  
PO Box 81  
Cossayuna, NY 12823-0081

**Regulations and Guidelines:**

- Rentals are available to CLIA members in good standing (dues are current)
- Overnight rentals are NOT permitted
- Animals are NOT permitted on the premises
- Set up and clean up must be completed on the rental date
- Building occupancy maximum – 125
- Use of two kitchen grills is NOT permitted
- Windows are to be left open when the rental period is over
- Trash must be removed from the premises
- No smoking in the building or on porches. No camp fires.
- Security deposit will be returned within 2 weeks after inspection of the premises

**Cancellation Policy:** Cancellation within 2 weeks or less of reservation will result in the return of the Rental Fee (\$200). Security Deposit will not be refunded.

**Opening and Closing List for all Members and Renters:**

**OPEN**

- Turn ON hot water heater (switch is in the kitchen).
- ALL trash and recycle cans must be lined with trash bags (provided in the kitchen).
- Please use the **RECYCLE** can for ALL Bottles and Cans.

**CLOSE**

- PLEASE empty and dispose of trash in the dumpster out back and reline with a clean trash bag.
- PLEASE empty the **RECYCLE** can when full; tie bag and leave in the kitchen. Reline with a clean trash bag.
- Sweep kitchen, main floor, and bathrooms. If something sticky has been spilled, please be sure to clean it up with a wet cloth.
- Wipe down plastic tablecloths after use and leave on tables.
- PLEASE be sure the burners, oven, and hot water heater are **OFF** when you leave.
- PLEASE leave the kitchen as clean as you found it.

**OUTDOOR PAVILION**

- Wipe down picnic tables after use.
- Clean grill after use.
- Pick up any papers etc. on the grounds (empty trash as above).
- Be sure to turn **OFF** fans and lights and roll up the blinds before you leave.

***Thank you! CLIA Board***

I agree to the terms of the CLIA Rental Agreement, including the Opening and Closing List and will be responsible for the regulations and guidelines as stated above.

RENTAL DATE: \_\_\_\_\_

RENTAL TIME: \_\_\_\_\_ TO \_\_\_\_\_

TYPE OF EVENT: \_\_\_\_\_

RENTER'S NAME (please print): \_\_\_\_\_

RENTER'S ADDRESS (for deposit return): \_\_\_\_\_

CONTACT PHONE NUMBER: \_\_\_\_\_

RENTER'S SIGNATURE: \_\_\_\_\_